

# Southern Wiltshire Area Board

## AGENDA

**Place:** Coombe Bissett Village Hall, Shutts Land, Coombe Bissett, Salisbury,  
SP5 4JU.

**Date:** Thursday 28 January 2016

**Time:** 7.00 pm

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Including the Parishes of Alderbury, Britford, Clarendon Park, Coombe Bissett, Downton, Firsdown, Grimstead, Landford, Laverstock, Ford and Old Sarum, Odstock, Pitton and Farley, Redlynch, West Dean, Whiteparish, Winterslow.

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### Wiltshire Councillors

Richard Britton - (Chairman)	Alderbury and Whiteparish
Chris Devine – (Vice Chairman)	Winterslow
Julian Johnson	Downton and Ebbles Valley
Ian McLennan	Laverstock, Ford and Old Sarum
Leo Randall	Redlynch and Landford

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Come along for refreshments and a chat from 6:30pm.**

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Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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Items to be considered	Time									
<p>1 <b>Welcome and Introductions</b></p> <p>2 <b>Apologies</b></p> <p>3 <b>Minutes (Pages 3 - 18)</b></p> <p>To approve and sign as a correct record the minutes of the previous meeting held on Thursday 3 December 2015.</p> <p>4 <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p> <p>5 <b>Chairman's Announcements</b></p> <p>To receive Chairman's Announcements including:</p> <ul style="list-style-type: none"> <li>• Area Board Themes for 2016/17</li> </ul> <p>6 <b>Current Consultations</b></p> <p>To note the attached information on the following current consultations:</p> <table border="1" data-bbox="263 1256 1209 1469"> <thead> <tr> <th>Consultation</th> <th>Deadline</th> <th>Link</th> </tr> </thead> <tbody> <tr> <td>Wiltshire Local Transport Plan: Public Transport Strategy Review</td> <td>5pm on 4 April 2016</td> <td><a href="http://consult.wiltshire.gov.uk/portal">http://consult.wiltshire.gov.uk/portal</a></td> </tr> <tr> <td>Downton Neighbourhood Plan Proposal</td> <td>5pm on Thursday 25<sup>th</sup> February 2016</td> <td><a href="http://consult.wiltshire.gov.uk/portal">http://consult.wiltshire.gov.uk/portal</a></td> </tr> </tbody> </table> <p>To view current consultations follow the link:  <a href="http://www.wiltshire.gov.uk/council/consultations.htm">http://www.wiltshire.gov.uk/council/consultations.htm</a></p>	Consultation	Deadline	Link	Wiltshire Local Transport Plan: Public Transport Strategy Review	5pm on 4 April 2016	<a href="http://consult.wiltshire.gov.uk/portal">http://consult.wiltshire.gov.uk/portal</a>	Downton Neighbourhood Plan Proposal	5pm on Thursday 25 <sup>th</sup> February 2016	<a href="http://consult.wiltshire.gov.uk/portal">http://consult.wiltshire.gov.uk/portal</a>	<p>7.00pm</p>
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<p>7 <b>Report on issues facing the community as a whole (Pages 19 - 24)</b></p> <p>To receive any verbal updates and note written updates attached to the agenda and circulated at the meeting:</p> <ul style="list-style-type: none"> <li>• Police – Neighbourhood Team Update</li> <li>• Fire &amp; Rescue Service</li> <li>• Footpath's Update</li> <li>• Wiltshire Council Updates – Public Transport Review</li> </ul>	<p>7.05pm</p>									

- Any other comments or reports

To log new issues or to track issues online click on the link:  
[http://services.wiltshire.gov.uk/Areaboard/areaboard\\_issues\\_search.php](http://services.wiltshire.gov.uk/Areaboard/areaboard_issues_search.php)

8	<p><b>PCC Precept Consultation</b></p> <p>The proposals for the 2016/17 precept; from a member of the Office of the Police and crime Commissioner.</p> <p><i>Speaker: Clive Barker, Finance Director</i></p>	7.15pm
9	<p><b>Continuing to deliver a Legacy for Wiltshire</b></p> <p>How Wiltshire Council is supporting communities to deliver events around:</p> <ul style="list-style-type: none"> <li>• Clean for the Queen – 4, 5, 6 March 2016</li> <li>• The Queen’s 90<sup>th</sup> birthday celebrations</li> <li>• Cycling and walking events</li> <li>• Big Pledge</li> <li>• The Olympic and Paralympic Games in Rio</li> </ul>	7.30pm
10	<p><b>Village Maintenance - Proposal for the Future</b>(Pages 25 - 26)</p> <p>To discuss a proposal around Village Maintenance.</p>	7.40pm
11	<p><b>Dementia Friends Event - Feedback</b></p> <p>An update following the Dementia Friends event held in Alderbury on 26 January 2016.</p>	8.00pm
12	<p><b>Update on Speed Indicator Device (SID)Programme</b></p> <p>To get an update on how this project is being advanced.</p>	8.10pm
13	<p><b>Community Area Transport Group (CATG) Update</b> (Pages 27 - 40)</p> <p>To note the report and consider any recommendations for funding from the last meeting of the CATG held on 9 December 2015, as attached.</p>	8.20pm

14	<b>Conservation</b>	<b>8.25pm</b>
	Our Christmas Quiz identified "Conservation" as a topic you felt the Area Board ought to be working on.	
	This round-table discussion is intended to help us identify some projects to take forward.	
15	<b>Community Area Grants</b> (Pages 41 - 44)	<b>8.50pm</b>
	The Board will consider 3 applications for funding from the Community Area Grant Scheme.	
	<i>Officer: Tom Bray, Community Engagement Manager</i>	
16	<b>Close</b>	<b>9.05pm</b>

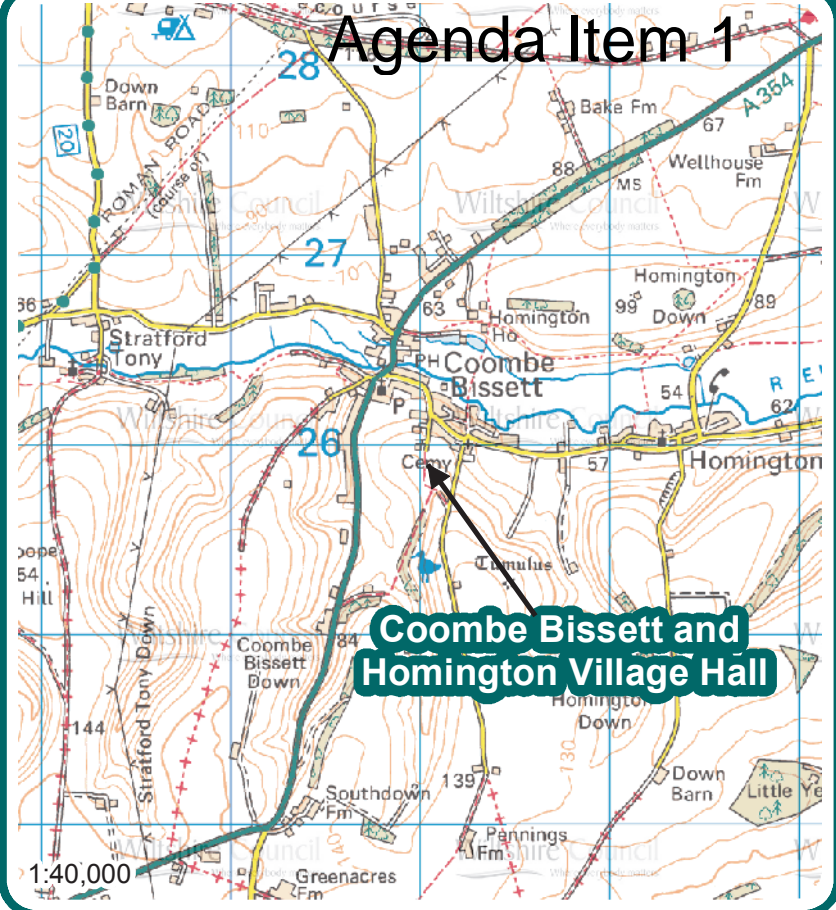
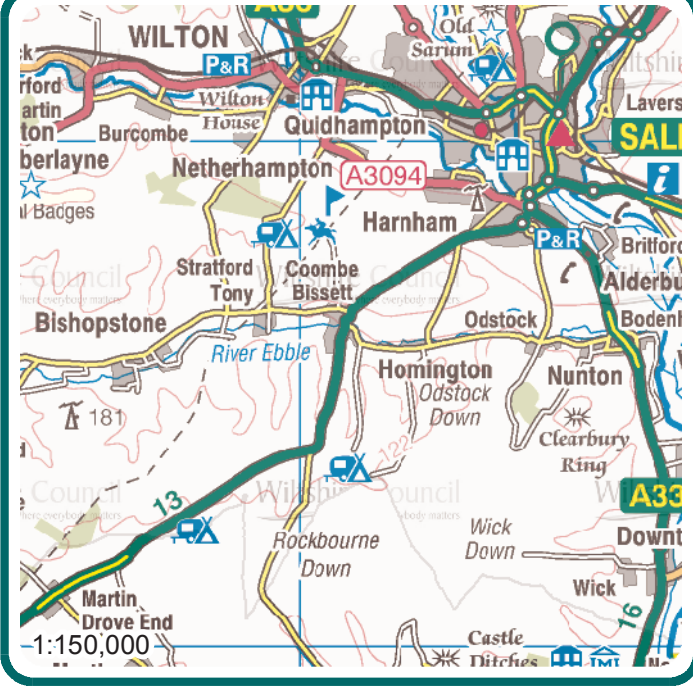
**Future Meeting Dates 2016**  
**7.00pm start**

24 March – Old Sarum Community Centre  
26 May – Trafalgar School, Downton  
28 July – Whiteparish Memorial Hall  
29 September – Coombe Bissett Village Hall  
1 December – Alderbury Village Hall

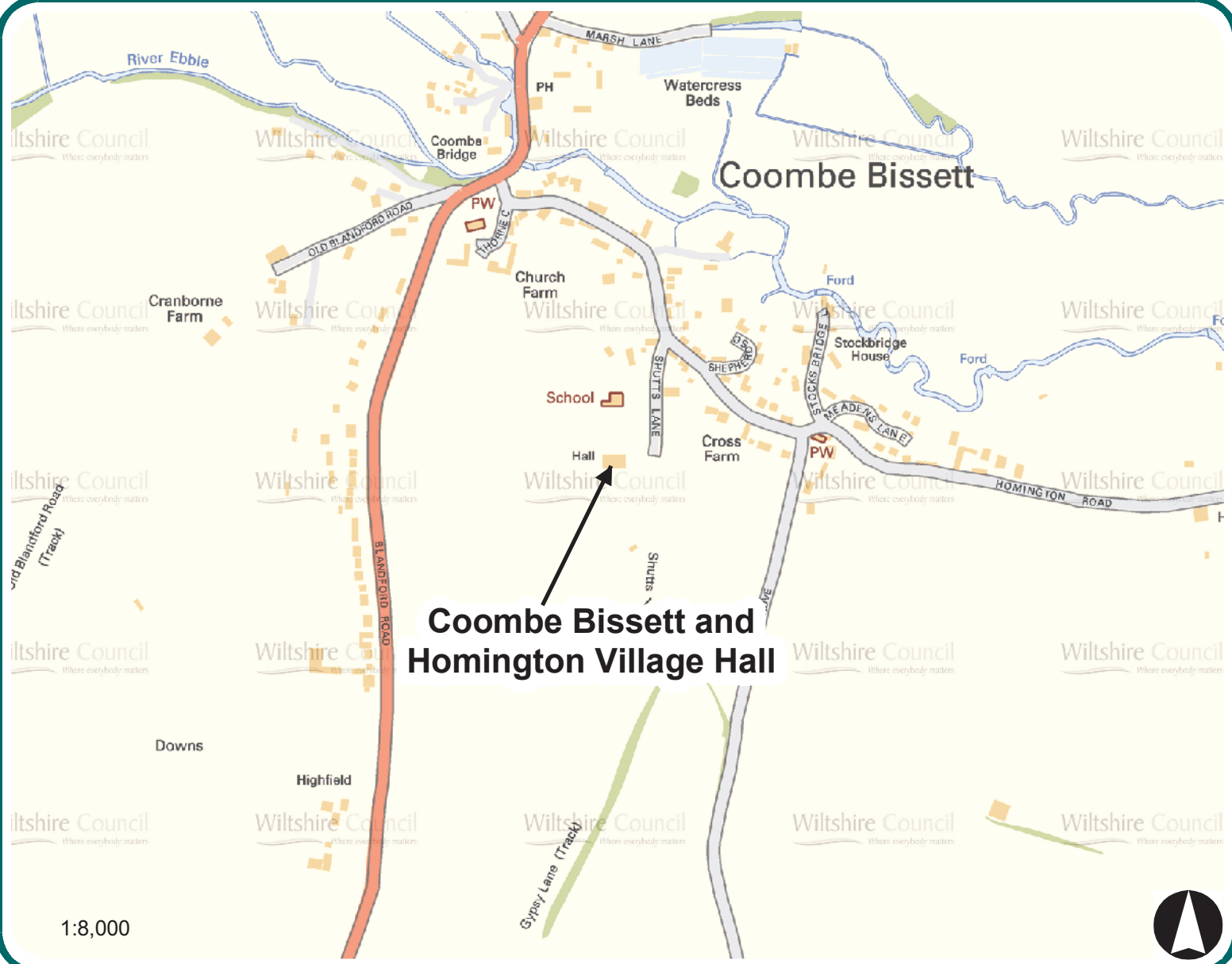
2017  
26 January  
23 March



# Agenda Item 1



**Coombe Bissett and Homington Village Hall,  
Shutts Lane,  
Coombe Bissett,  
Salisbury,  
SP5 4LU**



1:8,000







# MINUTES

**Meeting:** SOUTHERN WILTSHIRE AREA BOARD  
**Place:** Alderbury Village Hall,  
**Date:** 3 December 2015  
**Start Time:** 7.00 pm  
**Finish Time:** 9.07 pm

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Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Richard Britton, Cllr Christopher Devine (Vice-Chair), Cllr Julian Johnson,  
Cllr Ian McLennan and Cllr Leo Randall

### **Wiltshire Council Officers**

Tom Bray, Southern Wiltshire Community Area Manager  
Karen Linaker, Southern Wiltshire Community Area Manager  
Lisa Moore, Democratic Services Officer  
Tracy Carter, Associate Director - Waste and Environment  
Kate Darbyshire, Tenant Participation Officer

### **Town and Parish Councillors**

Alderbury Parish Council – E Hartford & N Sell  
Downton Parish Council – R Yeates  
Firsdow Parish Council – B Edgeley  
Grimstead Parish Council – G Doran  
Laverstock and Ford Parish Council – J Dean & D Law  
Odstock Parish Council – R Parsons  
Pitton and Farley Parish Council – C Purves  
Redlynch Parish Council – J Blocksidge  
West Dean Parish Council – J Greene & H Urquhart  
Winterslow Parish Council – P Robinson, A Sillence & M Taylor

**Partners**

Wiltshire Police – Inspector Minty

**Total in attendance: 35**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Richard Britton welcomed everyone to the meeting. Those on the top table introduced themselves.</p>
2	<p><u>Apologies</u></p> <p>There were none.</p>
3	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on Thursday 1 October 2015, were agreed as a correct record and signed by the Chairman.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
5	<p><u>Chairman's Announcements</u></p> <p><u>Speed Indicator Device policy</u> The Community Engagement Manager; Tom Bray had emailed parish clerks with information on the new policy. Tom would send a further email to explain how to take the scheme forward in the Southern Wiltshire community area.</p> <p><u>Dementia Friends and a Reminiscence Tea Party</u> The Board was holding two information sessions in Alderbury for people to attend and become a Dementia Friend. A Dementia Friend learns more about what it is like to live with dementia, and then is able to turn that understanding into action. Anyone of any age can be a Dementia Friend.</p> <p>3.30 – 4.30pm – Become a Dementia Friend 4.30 – 5.15pm – Refreshments and Chat 5.15 – 6.15pm – Become a Dementia Friend</p> <p>To sign up for a session, contact Tom Bray, Community Engagement Manager: 01722 434252 email: <a href="mailto:tom.bray@wiltshire.cov.uk">tom.bray@wiltshire.cov.uk</a></p> <p>A 'Reminiscence tea party' had been scheduled for Tuesday 26 January 2016, 2pm – 3.30pm at Alderbury Village Hall. This event was open to all, it was hoped that people would bring photos and share memories.</p>

## Current Consultations

### Public Convenience Survey

Due to the reduction in the government funding for Wiltshire Council and the need to continue to challenge what and how services were provided. One of the services under review for 2015/16 was the public convenience service. Council's did not have a statutory duty to provide public conveniences. Many town and parish councils already provided the public convenience service in their area. In some areas supermarkets and shops were open to the public to use, often with longer opening hours.

The [Public conveniences survey](#) sought to identify the views of stakeholders on the future provision of the public convenience service. Please note that no decisions had yet been made as the Council wanted to hear from all stakeholders with their ideas and whether alternative operating arrangements could be found.

### Comments:

Roger Yeates – Downton Parish Council

We know that it was not a requirement for Wiltshire Council to provide non statutory facilities, such as public toilets, but if we as a parish take these services on we would not only need to raise the precept, but we would need to have someone to unlock them in the morning, and lock them back up at night, as well as someone to clean them twice a day. This was quite a big commitment to take on. The parish council has gone out to consultation to seek community views.

### Community Governance Review Survey

The Council was undertaking a Community Governance Review (CGR) at the request of a number of parish and town councils. This was essentially a review of parish boundaries and in some cases also the number of seats on a parish council. Unitary council areas and seats were not covered by this review.

A CGR must reflect the identities and interests of the communities in that area and also facilitate effective and convenient local government. Consequently, a CGR must take into account the impact of community governance arrangements on community cohesion, and the size, population and boundaries of a local community or parish. Find out more about the [Community governance review 2015](#).

There were two areas with proposed schemes which affected the Southern Wiltshire Community Area, these were:

#### 1. Nomansland (Redlynch and Landford)

Cllr Randall explained that Nomansland was currently in the parish of Redlynch, but that he had made the proposal that as it had more affinity with the neighbouring parish of Landford than it has with the rest of the parish of Redlynch, that the boundary should be moved.

	<p>This proposal had been supported and would be going ahead.</p> <p><u>2. Properties within Hampton Park and Bishopdown farm</u></p> <p>Cllr McLennan explained that two scheme suggestions had been received for the Hampton Park and Bishopdown Farm areas of Salisbury City and Laverstock and Ford Parish. The two schemes sought to move most properties into one parish or the other, hence the current consultation on the two proposals, which are being presented neutrally.</p> <p>Salisbury’s scheme was to move properties in to Salisbury. Laverstock and Ford’s scheme was to move properties in to Laverstock and Ford.</p> <p>The issue of moving Laverstock into Salisbury had not been on the list of changes considered by the Governance Review Working Group. However, two Wiltshire councillors representing Wards in the City had tabled a Motion that this should be considered. This was agreed by Full Council.</p> <p>Cllr McLennan explained that if the Salisbury proposal went ahead, the Salisbury Area Board would gain a Cllr and Southern Wiltshire would be reduced to 4 Board Members, which did not leave it in a strong position.</p>
7	<p><u>Report on issues facing the community as a whole</u></p> <p>The Board noted the written updates attached to the agenda and received the following verbal updates:</p> <p><u>Police</u></p> <p>Inspector David Minty gave an update to the Board and invited anyone to contact him if they had any specific enquires.</p> <ul style="list-style-type: none"> <li>• Operation Midas – There had been a cross border operation, working with farmers and rural residents to flag up any suspicious activity.</li> <li>• New PCSO Tina Roylance had joined the area.</li> <li>• Salisbury Journal – There had been a report in the paper which speculated that there was a terrorist threat to Salisbury Cathedral. This story had been taken out of context, from an interview where it was said that any terrorist attack would target iconic places such as Stonehenge or Salisbury Cathedral, but there had been no specific threats towards these places.</li> <li>• Dog Theft – There had been a report in the Journal relating to local concern over dog theft. There had only actually been two incidents where dogs had been taken; these were in Whiteparish and Amesbury. Both of these incidents involved the dogs being taken from outside areas of</li> </ul>

people's houses. No dogs had been taken from people whilst on dog walks or from people in their homes.

Question: Were you involved with any preventative work with young people to educate them around consent issues? Answer: We do have two Schools Officers who cover the whole county. They attend schools and work with young people on various issues.

Fire & Rescue – Cllr Chris Devine updated the Board. Everything was going well with the combination for April 2016. The Authority was expecting Central Government to tell them that they could adjust the precept for Wiltshire, to bring it in line with Dorset.

#### Healthwatch Wiltshire

The Chairman drew attention to the attached paper which promoted the new website. link: <http://www.yourcareyoursupportwiltshire.org.uk/home/>

Working in partnership with Wiltshire Council to manage and develop 'Your Care Your Support Wiltshire', the new health and social care information website for the county.

As part of this work, Healthwatch Wiltshire had regularly engaged with local people to make sure that the website reflects their need for good quality, comprehensive, and accessible health and care information. The website went live on April 1<sup>st</sup> 2015 and is still evolving. This is really exciting as it means that Wiltshire people have a chance to be part of its future growth.

Southern Wiltshire Issues System – Note the update.

#### Alternative Activities

Tom circulated a list of positive activities planned for the coming year. If anyone had any ideas or requests then they should contact the Community Youth Officer, Emma Drage. [Emma.drage@wiltshire.gov.uk](mailto:Emma.drage@wiltshire.gov.uk)

#### Community Area Transport Group (CATG) update

The new guidance for the CATG was that only projects endorsed by Town and Parish Councils should be considered. If anyone was thinking of submitting a project, they should first contact the parish council to get them on board.

Comments:

Cllr Devine noted that the request for a replacement bus shelter at Clarendon Park had been on the list for a long time.

#### Housing Panel – Kate Darbyshire

Meeting dates had been scheduled for 2016 – for council housing tenants. Kate had been working with several Cllrs in her patch to look at historic issues to work out how to move things forward. Kate was happy with the level of engagement she had with the local residents.

8	<p><u>Area Board Theme - Older People: Living well with Dementia and technological aids</u></p> <p>Caroline Wilson gave a follow-up presentation on dementia friendly communities across Southern Wiltshire, and how people could live well with dementia and make use of the various technological aids which were available.</p> <p>Since the last meeting at Trafalgar School in Downton, Alderbury Whiteparish and the Grimsteads, Laverstock and Ford had all expressed an interest in becoming dementia friendly communities.</p> <p>Working in conjunction with Tom Bray to plan a "Reminiscence Tea Party" in Alderbury in January 2016. Alzheimer's Society activities organiser Kate Western would be there along with large amounts of tea and cake!</p> <p>There will be an open Dementia Friends session in the afternoon and it was hoped that lots of people would want to come along. A particular aim was to involve local residents from all parts of the community, shops, businesses , taxi services, schools, doctors surgeries, as it was felt it should be a good opportunity for a post-Christmas get together.</p> <p>There would be discussion and an exchange of ideas about how best to support the parishes in becoming a dementia friendly community.</p> <p>Caroline was looking forward to attending the Laverstock and Ford January Parish meeting. A small article from the Alzheimer's Society had been included in the Parish newsletter. It may be that they had similar requirements to Alderbury, but as with all communities it was important to recognise the differences and of course include people with dementia, and to create as many customer-facing Dementia friends as possible.</p> <p>We are continuing to join forces with Safe Places, as it helped to provide a reassuring place, which increased the confidence of people when they were out and about in the city. It was hoped that the Safe Places initiative would continue to grow throughout the southern area too.</p> <p>The Board had asked Caroline to explain a little about assistive technology for people with dementia. There were a few simple things that could be done to improve the environment for those living with dementia.</p> <p>Alongside all the wonderful technical things that are being developed to help people there are quite a few simple things that can make huge differences to people with dementia and other visual disabilities most of them are about making things more obvious and ensuring safety.</p> <p><b>Signage:</b> In public areas clear dementia friendly signage is available for all</p>

areas these were usually simple and pictorial with large clear print, and were very effective.

**Paint:** As we age we lose the ability to see so well, this coupled with a possible cognitive problem resulting from dementia could make the world a very confusing place. Simple things like choosing the right paint colours could really help identify doors and provide contrast for light switches and door handles. In public spaces like the new campus, toilet doors should be painted a bright colour something distinctive. Not being able to find a loo can be a very distressing experience.

**Lighting:** Improving the lighting levels could really help at home just change a few light bulbs, make sure the curtains are drawn well back to allow for as much daylight as possible.

**Flooring:** Strong changes in carpet colours can be confusing for people with dementia. We also need to make sure carpet and edging strips are a similar colour to the floor as a person with dementia may see these strips as a step.

**Mirrors:** A mirror can be distressing for some people with dementia as they may not recognise their own reflection and they may think that their reflection is someone else.

### **Assistive technology**

Assistive technology refers to devices or systems that can support a person to maintain their independence, safety and well being. Around the home, things like mislaying the keys can be annoying but others such as leaving the gas on can be dangerous.

Devices such as smart phones and tablets coupled with widespread internet coverage are making technology more accessible for everyone in ways we could not predict just a few years ago. Widespread use of social media such as twitter and facebook also means that people now live some of their life in a virtual environment as well as in a traditional face-to-face one.

There were many different ways that devices could help people with dementia and memory loss. A simple calendar, a notice board and sticky notes.

A few of the items that are available include:

### **Automated prompts and reminders**

- A motion sensor can play a pre recorded message when there is movement nearby. For instance a sensor placed near the front door might remind someone to lock it.
- Another kind of reminder is that a device could be set for a certain time with a recorded message to tell someone it's time for their medication.



- If the person with dementia has access to a tablet they may choose to display appointments, visitors, activities as well as the reassurance of the easily accessible contact details of people who can help them.

### **Clocks and calendars**

- These can help prevent people from getting confused about the time, particularly during the longer light summer evenings.
- Clocks and calendar apps can be downloaded and can be set up to suit one's own needs.

### **Medication aids**

- There are lots of different medication aids available, it might be worth discussing the best options with your local chemist. Some devices can help by setting off an alarm when medication needs to be taken, the device can also be programmed to open the right compartment.

### **Locator devices and Solutions**

- These can be used to help someone find things they regularly misplace, such as keys or a wallet, a simple electronic tag is attached to the item and a button is clicked on the locator device, the locator will need to be kept somewhere obvious, and these systems may be a little confusing.
- Another idea is to attach a small tile to each item and then link it in with a Smartphone and the location of the item can then be displayed on the smart phone.

### **Communication aids**

- These aids support people with dementia so that they stay in touch with others .Video chat on a computer tablet or Smartphone is becoming increasingly popular. Phones can be pre programmed with frequently used numbers that are easy to find.
- For someone with speech problems communicating using cards that combine pictures and words can help.
- Talking mats is a popular app that that can be used on a computer so that people can communicate how they feel or who they want to spend time with by selecting a picture or symbol from the options available. These are increasingly available in care homes.

### **Safety**

Safety is a big concern for people with dementia, and their carers especially if someone lives alone. Technology can help someone to remain safe and live at home for longer, often systems can be linked to Telecare which connects over the internet or telephone and may trigger community alarms, sensors, movement detectors and video conferencing.

- There are simple gadgets such as automatic movement triggered lighting.
- Automated shut off devices for a gas supply if it's been left on, though expensive may be worth consideration.
- A water isolation device can turn a tap off if it's left running and prevent flooding.
- Special plugs can be bought so that the bath or sink water only fills to a certain depth before the water drains. The written word may become increasingly difficult to understand but these plugs can also provide simple colour coded water temperature to prevent scalds.
- Fall sensors.

Outside the home many people with dementia have a need to walk about, they can find this a positive experience, walking does have both physical and psychological benefits. However there may be situations when there are risks such as getting lost or leaving the house during the night when someone might not be appropriately dressed. This can be a big worry to a carer, things that could help are:

- An alarm system on the on the front door or in the garden
- A tracking device or location monitoring service can use satellites or mobile phone technology, to locate someone .There are watch based devices and many new mobile phones have location finder technology so long as there is an internet signal.

Safe walking can enable people to have greater freedom and independence and can help to reduce the need for unpleasant solutions.

Although these items have many benefits they do raise ethical questions around a person's capacity and consent so wherever possible all must be discussed and agreed with the person with dementia.

There are also lots of ideas being developed to support social participation and entertainment.

Digital photo frames can provide reminiscence and conversation cues. Sensory activities can use touch to trigger light and sound, there are all sorts of mental stimulation games and are easy to use Music players and radios with simple buttons are very popular.

Benefits of assistive technology are that they can help to support an individual to remain independent and safe as well as:

- Offering a carer greater reassurance
- Improving the confidence and quality of life for someone with dementia

- Helping to manage potential risks in and around the home
- Supporting a person with dementia to live well at home for longer
- Helping with memory and recall
- Supporting a person with dementia to maintain some abilities
- Provide reassurance to carers and help them to feel less stressed

It is vital to remember that we are all different and people respond differently to various devices there are no one size fits all solutions.

The Alzheimer's Society continues to work with a number of organizations to provide more readily available information about assistive technology. Further information could be found by contacting an occupational therapist or the Wiltshire Independent living centre in Semmington near Trowbridge, which had room sets and all sorts of devices along with an experienced team who were able to offer personalised advice.

There are readily available booklets and catalogues available from the Alzheimer's Society e.g. "Making your home dementia friendly" and "Daily living aids" and of course as this is the 21st century there is lots available on line!

References

To see an extensive range of assistive products, including both assistive technology and equipment and adaptations, see Alzheimer's Society's Daily living aids catalogue at:

[shop.alzheimers.org.uk/page/daily-living-aids-catalogue/](http://shop.alzheimers.org.uk/page/daily-living-aids-catalogue/)  
[www.alzheimers.org.uk](http://www.alzheimers.org.uk)

The Chairman thanked Caroline for her presentation adding that there were real practical things we could all do to help look after people living with Dementia.

9

Community Youth Grants

The Board considered four Community Youth Grants, as detailed in the report, attached to the agenda. Applicants present were invited to speak in support of their projects. Following discussion, the Board Members voted on each application in turn.

**Decision**

**The Southern Wiltshire Area Board awarded the following Youth Funding grants:**

Applicant	Project	Amount
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		Awarded
Alderbury Football Club	DBS and Equipment	£1,500
Whiteparish Youth Group	New Equipment	£1,248.68
Old Sarum Youth Group	Community Rewards	£2,000
Whiteparish Youth Group	Community Rewards	£2,000

10

Area Board Theme - Footpaths

Due to the success of the project over the last 18 months, additional funding has been secured from Wiltshire Council's Public Health team to keep the Volunteer Coordinator position going until October 2016. The Chairman gave thanks to Tracy Carter who had been instrumental in securing the additional funding.

The main focus of the work going forward would be to develop templates for communities to set up and run their own local footpath groups and work sessions. The Group would continue to work with Riverbourne Community Farm, who employs the volunteer coordinator, Abby Sullivan.

The Board would be holding an event in Hazel Hill Wood in April 2016, to showcase the footpath project, offering practical sessions on improving footpaths, legal issues and local environment. The event will be open to parish councils, members of the public and interested stakeholder groups. The aim of the event is to provide practical insight into setting up and running local footpaths groups and activity days across the Southern Wiltshire community area.

Strimmer Initiative

To support local footpath groups the Board would like to provide some start-up kit as a pilot project. In particular multipurpose machinery that would enable volunteers to deal with annual growth on the footpaths. So far Winterslow's footpath group and Coombe Bissett's Active Volunteer group, both working alongside their respective parish council, had expressed an interest.

Any volunteers using this machinery would need to be fully trained and as part of the project we would look to train nominated members of these groups.

*Costing:*

Multipurpose machine tools (£800) x2	£1600
Training (£180pp) x 4 people	£720
Additional costs (venue)	£150
<b>Total</b>	<b>£2470</b>

Decision

	<p><b>The Southern Wiltshire Area Board agreed to:</b></p> <ol style="list-style-type: none"> <li><b>1. Set aside £2,470 for this project but request that parish councils contribute a third of the cost (£60) of the £180 per person one off training cost for the volunteers.</b></li> <li><b>2. Have an evaluation of this project be brought back to the Board in 6 months.</b></li> </ol>
11	<p><u>Parish Precepts</u></p> <p>The Chairman explained that this item was on the agenda at the request of Winterslow and Firsdown Parish Councils, he then invited them to speak.</p> <p>Mike Taylor of Winterslow Parish Council explained that the request had come because they were looking for some guidance on which tasks may need to be considered as part of the precept setting for 2016.</p> <p>Peter Edgeley of Firsdown Parish Council added that the parishes were different from each other, and the services which one parish might wish to take on may differ from that of another. It was unlikely that Parish Councils would be able to suddenly raise the precept at short notice and that information was needed now so that the precepts could be set accordingly.</p> <p>One suggestion which had come from the CEM was that parishes may wish to take on the Speed Indicator Device (SIDs) programme in the future, should it not be continued. Firsdown had asked the parishioners, but it had not been supported.</p> <p>Parishes were looking for guidance on which services Wiltshire Council (WC) may not continue to provide next year and in the future.</p> <p>The Chairman suggested that in the future, the Council may only be providing its statutory duties, and little more. He agreed to push for as much information as possible, but as we were at the end of the year, the Council was in the process of a number crunching exercise, so it was unlikely that much information would be available.</p> <p>Alderbury Parish Council added that they were taking the approach that it was likely they would have to take on unknown services throughout the year, so would be raising the precept to cover additional costs which had been obtained from quotes. If at the end of the year they had under-spent then the following year they would adjust to compensate.</p> <p>Associate Director, Tracy Carter advised that WC was in the process of setting its budget. There was uncertainty until the Council received notification of the grant from Central Government as to where any cuts would have to be made.</p> <p>Other Community Area's had shown similar concern and requests for information. The Salisbury Community Asset transfer package was going</p>

	<p>through and would act as a model for other areas in the future.</p> <p>Tracy agreed to take the request back and work on getting an update to feedback to the Board.</p> <p>The Chairman noted that the Board would have a session on the subject, inviting Officers to present as much information as possible, in autumn next year in readiness for the following year's precept setting deadline.</p>																																				
12	<p><u>Christmas quiz and looking ahead to themes for 2016/17</u></p> <p>Tom ran an interactive quiz where people were asked Christmas and Area Board based questions, and gathered the scope of interest for future areas of work for the Board.</p> <p>Some of the questions included:</p> <p>How interesting are Area Board meetings in southern Wiltshire?</p> <table border="1"> <tr><td>4%</td><td>1. Extremely interesting</td></tr> <tr><td>35%</td><td>2. Very interesting</td></tr> <tr><td>46%</td><td>3. Moderately interesting</td></tr> <tr><td>8%</td><td>4. Slightly interesting</td></tr> <tr><td>8%</td><td>5. Not at all interesting</td></tr> </table> <p>How successful is the Southern Wiltshire Area Board in achieving things?</p> <table border="1"> <tr><td>30%</td><td>1. Very successful</td></tr> <tr><td>47%</td><td>2. Successful</td></tr> <tr><td>17%</td><td>3. Neither successful or unsuccessful</td></tr> <tr><td>0%</td><td>4. Some-what unsuccessful</td></tr> <tr><td>7%</td><td>5. Very unsuccessful</td></tr> </table> <p>Would you like to have more single item agenda meetings where specific topics could be discussed in depth?</p> <table border="1"> <tr><td>67%</td><td>1. Yes</td></tr> <tr><td>33%</td><td>2. No</td></tr> </table> <p>What would you like the Area Board to prioritise in 2016/17?</p> <table border="1"> <tr><td>14%</td><td>1. Intergenerational projects</td></tr> <tr><td>18%</td><td>2. Children and families</td></tr> <tr><td>4%</td><td>3. Physical activity</td></tr> <tr><td>21%</td><td>4. Conservation</td></tr> <tr><td>18%</td><td>5. Interparish opportunities</td></tr> <tr><td>25%</td><td>6. Community transport</td></tr> </table>	4%	1. Extremely interesting	35%	2. Very interesting	46%	3. Moderately interesting	8%	4. Slightly interesting	8%	5. Not at all interesting	30%	1. Very successful	47%	2. Successful	17%	3. Neither successful or unsuccessful	0%	4. Some-what unsuccessful	7%	5. Very unsuccessful	67%	1. Yes	33%	2. No	14%	1. Intergenerational projects	18%	2. Children and families	4%	3. Physical activity	21%	4. Conservation	18%	5. Interparish opportunities	25%	6. Community transport
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13	<u>Community Area Grants</u>																																				

	<p>The Board considered four applications for funding from the Community Area Grants Scheme for 2015/16, as detailed in the agenda. Applicants present were invited to speak in support of their projects. Following discussion the Board members voted on each application in turn.</p> <p><b><u>Decision</u></b>  <b>Riverbourne Community Farm was awarded £4950.00 towards Farmyard Enhancement Signage.</b></p> <p><b><u>Reason</u></b>  <b><i>The application met the Community Area Grant Criteria for 2015/16.</i></b></p> <p><b><u>Decision</u></b>  <b>Winterslow Village Hall was awarded £5,000 towards Solar Panel Installation.</b></p> <p><b><u>Reason</u></b>  <b><i>The application met the Community Area Grant Criteria for 2015/16.</i></b></p> <p><b><u>Decision</u></b>  <b>Lover and Redlynch Pre-School was awarded £1,000 towards an Outdoor Assembly Shelter.</b></p> <p><b><u>Reason</u></b>  <b><i>The application met the Community Area Grant Criteria for 2015/16.</i></b></p> <p><b><u>Decision</u></b>  <b>Nomandsland Pre-School was awarded £492.34 towards Forest School Equipment and resources.</b></p> <p><b><u>Reason</u></b>  <b><i>The application met the Community Area Grant Criteria for 2015/16.</i></b></p>
14	<p><b><u>Close</u></b></p> <p>The Chairman thanked everyone for coming, wished everyone a Happy Christmas and closed the meeting.</p> <p>The next meeting was scheduled for Thursday 28 January 2016, 7.00pm – venue to be confirmed.</p>

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## **Wiltshire Fire & Rescue Service briefing for Community Area Boards January /February 2016**

### **Responsibility for fire and rescue policy has moved from the Department for Communities and Local Government to the Home Office.**

The Government has a manifesto commitment to deliver greater joint working between the police and fire service, and it recently consulted on proposals to enable Police and Crime Commissioners to take on greater responsibility for fire services at local level.

Mike Penning has assumed responsibility for the portfolio, becoming Minister for Policing, Fire, Criminal Justice and Victims. He said: “As a former firefighter and now Minister for Policing, I know from first-hand experience how well the police and fire service can work together. We believe that better joint working can strengthen the emergency services and deliver significant savings and benefits for the public. This is about smarter working, reducing the cost of back office functions and freeing up the time of front-line staff.”

“This move will have benefits for both services. Fire authorities can learn from the journey that police forces have undertaken on reform over the last five years. Equally, the success of fire and rescue services in prevention holds important lessons for the police.”

### **Fire Service asks drivers to ‘mind the gap’**

Would a fire engine be able to get to your house in an emergency? That’s the question Wiltshire Fire & Rescue Service is asking local people.

A fire engine needs clearance of 10ft (three metres) to pass safely. Streets congested with parked cars can delay fire engines and other emergency service vehicles attending an incident.

With more and more households having more than one car, the Service is becoming increasingly concerned that fire crews could be seriously delayed getting to an emergency incident because of inconsiderate parking.

Anyone parking on the roadside is asked to:

- Park tightly to the kerb
- Leave enough space for a fire engine or an ambulance to pass
- Leave extra room near tight corners – and never park right on a junction
- Observe double yellow lines – they are often there to ensure turning space for larger vehicles
- Fold in your wing mirrors

The Service is now running ‘Mind The Gap’, an awareness campaign into the dangers of inappropriate parking, with fire crews carrying out leaflet drops in areas where problems are frequently reported.

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## Road Safety news

The Wiltshire & Swindon Road Safety Partnership comprises of Wiltshire Council, Wiltshire Police, Swindon Borough Council and Wiltshire Fire & Rescue Service.

They are working towards the following locally agreed targets.

\*KSI – Killed or Serious Injuries

40% reduction in all KSI's\*

50% reduction in Child KSI's\*

10% reduction in Slight Injuries

These are to be achieved by 2020 and are based against the base averages between 2004-2009.

For the last full year of published statistics in 2014 there were 1574 recorded collisions which resulted in 2157 casualties of which 31 were fatal. The overall cost of these casualties to the community is estimated to be £125 million (*Department for Transport*)

**2015 statistics** Published statistics for 2015 currently up until the end of July show 18 fatalities and a total of 884 casualties

	Jan	Feb	Mar	Apl	May	Jun	Jul	Totals
<b>Fatal</b>	2	1	1	2	2	3	7	18
<b>Serious</b>	18	20	15	21	30	23	24	151
<b>Slight</b>	188	128	94	129	128	150	185	1002
<b>Total:</b>	208	149	110	152	160	176	216	<b>884</b>

### Killed and seriously injured stats for vulnerable road users

	Fatal	Serious	Slight
<b>Motorcycle</b>	6	36	81
<b>Pedestrian</b>	1	26	91
<b>Pedal Cycle</b>	2	21	73
<b>Horse Riders</b>	0	0	1
<b>Children &lt;15</b>	1	8	74

### Wiltshire & Swindon Road Safety Partnership Activities

The Partnership uses the police statistics above to set their campaigns and education priorities over the following 12 months. They also follow and support the national campaigns.

The Partnership receives no direct funding and works because of the commitment of each agency to reduce casualties through prevention work.

Michael FRANKLIN

Partnerships & Community Engagement Manager (Wiltshire Council area)

January 2016

**NOT PROTECTIVELY MARKED**

**NOT PROTECTIVELY MARKED**



# Wiltshire Council Information Item

<b>Subject:</b>	<b>Wiltshire Passenger Transport Review</b>
<b>Officer Contact Details:</b>	<b>Passenger Transport Unit- 0300 456 0100/ <a href="mailto:passengertransport@wiltshire.gov.uk">passengertransport@wiltshire.gov.uk</a></b>
<b>Weblink:</b>	<a href="http://consult.wiltshire.gov.uk/portal">http://consult.wiltshire.gov.uk/portal</a>

Wiltshire Council is undertaking a review of Wiltshire Council supported bus services.

This is part of a wider review of all areas of Wiltshire Council's passenger transport remit.

Although passenger transport makes a strong contribution to the priorities that underpin Wiltshire Council's Business Plan, a key challenge in recent years has been how the service can continue to achieve these priorities in the face of growing pressures on local authority spending. This review is therefore being undertaken to help identify savings from passenger transport budgets.

Roughly half of bus routes in Wiltshire are operated with the need for financial support from Wiltshire Council. Services with fewer passengers, weekend and evening, or remote services require more support. Many other local authorities have already made savings from reducing or withdrawing subsidised bus routes.

The Council has already completed a pre consultation assessment, (details can be found via this link ([www.wiltshire.gov.uk/localtransportplan3](http://www.wiltshire.gov.uk/localtransportplan3))).

We will now undertake a broader consultation to hear the views of residents. The Council has made no decisions and would like to see how far you agree or disagree with the presented options, or alternatively suggest your own. Consultation documents can be viewed from the 11 January 2016 on the Council's consultation portal <http://consult.wiltshire.gov.uk/portal>.

Hard copies of the consultation material including questionnaires will be available at local libraries and at main council offices from the 11 January 2016. Questionnaires will also be available on buses operating a journey that is funded by Wiltshire Council, and can be sent out on request.

**The consultation will be open from 11 January 2016 to 5pm on the 4 April 2016.**

If you have any queries, please contact us using the details:

By email to: [passengertransport@wiltshire.gov.uk](mailto:passengertransport@wiltshire.gov.uk)

Public Transport Survey  
Passenger Transport Unit  
Wiltshire Council  
County Hall  
Bythesea Road  
Trowbridge  
Wiltshire  
BA14 8JN  
Tel. No. 0300 456 0100



**Report to** Southern Wiltshire Area Board  
**Date of meeting** 28 January 2016  
**Title of report** Village Maintenance

**Purpose of the Report:**

To outline proposals to work with River Bourne Community Farm (RBCF) to offer a comprehensive range of village maintenance services, from Speed Indicator Device (SID) deployment to footpath maintenance.

**The proposal:**

RBCF are equipped to provide maintenance tasks for parish councils in Southern Wiltshire, including taking on the footpath project.

The benefits of working with a community organisation to provide such services are clear:

- It would provide a responsive and well-equipped local maintenance contractor
- RBCF are skilled in involving volunteers in maintenance tasks and can facilitate communities doing things for themselves
- Helps provide RBCF with income and opportunities thus supports the aims and objectives of the community farm

As a first step, parish councils might like to invite RBCF to tender for any maintenance work that arises in their parish. This would be done without commitment on either side. This would allow RBCF to build up experience of parish council work, with a view to publishing a tariff of charges in around 12 months, in the hope of becoming a preferred supplier to our parish councils. This could also include volunteer involvement where agreed between parish and RBCF. Parishes would pay per job directly to RBCF.

**The Strimmer Project**

At the last meeting, the Area Board agreed to fund 2 strimmers plus the associated training costs. Winterslow footpath group and Coombe Bissett and Homington Active Volunteers would take on the strimmers and commit 2 volunteers each to get trained up to use the tool.

Since then, RBCF have suggested that they can store, maintain and sign in/out the equipment to ensure access by a larger number of volunteer groups to the same tools. Also, they currently have machinery to maintain and provide mixed fuel for, therefore making it much easier for volunteers to use. By pooling the strimmers it will allow resources to be shared across more parishes and ensure the kit is well maintained. RBCF can also host the strimmer training for volunteers.

**Recommendations:**

It is recommended that the Area Board:

- Invites Parish Councils to give RBCF an opportunity to quote for work in the parish.
- Nominates RBCF as the custodian of the strimmers, maintaining them and loaning them out to trained volunteers across all 15 of Southern Wiltshire's parishes. A procedure is to be agreed between RBCF and parishes for loaning the equipment.

**Report author:** Tom Bray, Community Engagement Manager, 01722 434252



	Item	Update	Actions and recommendations	Priority 1= high 2= medium 3= low	Who
1.	<b>Apologies</b>	Apologies Cllr Ian McLennan			
2.	<b>Notes of last meeting</b>	Approved	RB reminded the group that Parish Council's should check the minutes and follow up on any actions allocated to them.		
3.	<b>Ongoing Schemes</b>				
a)	Issue No: 2940 Improvements to Byway 10 Milford Mill Road.	<p><b>Update provided:</b> The substantive bid was successful. The designs have been finalised and the contractors to provide the Boardwalk have been agreed however the price received from the installers is in excess of that originally envisaged.</p> <p>Consent is still being sought from Landowner and Tenants via the land agent to proceed with the diversion order for the Right of Way.</p>	That the Area Board notes the update.	1	JW

b)	<p>Issue No: Concerns about speeding traffic Gunville Hill/Gunville Road</p>	<p>The Parish Council expressed concerns about the damaged signage on the bend and worn white lines. JW has agreed a scheme to improve signing and lining.</p> <p><b>Update provided:</b> The order has been issued to BBLP - Work has been programmed for January 2016.start date.</p>	<p>That the Area Board notes the update.</p>	1	JW
c)	<p>Issue No: Bollards to prevent parking Eyres Drive, Alderbury</p>	<p>Parking was causing damage to verge and obstruction to traffic flow, including refuse vans. JW has agreed scheme to implement bollards.</p> <p><b>Update provided:</b> The work has been completed although vehicles are still managing to park between the bollards. A design for additional bollards at a cost of £750 has been sent to Parish Council.</p>	<p>That the Area Board approves the allocation of £750 for the additional bollards to prevent parking.</p>	1	JW

d)	Issue No: 20mph Speed limit Coombe Bissett	TRO has been advertised in conjunction with the 50mph speed limit.  <b>Update provided</b> The red surfacing will take place when the weather improves under the new contract however a works order for the signing has been issued with a requested completion date of 25/01/2016.	That the Area Board notes the update.	1	JW
e)	Issue No: 20mph Speed limit Whiteparish	TRO has been advertised.  <b>Update provided:</b> The coloured surfacing will take place when the weather improves under the new contract however a works order has been issued with a completion date of 8/2/2015.	That the Area Board notes the update.	1	JW
f)	Issue No: Request for replacement bus shelter. Clarendon Park	<b>Update provided:</b> Cost of relocating and refurbishing Bus Shelter from Amesbury is approx. £3k. The cheapest Bus Shelter available with half end panels would cost £1906, with full end panels it would cost £2012. This includes the cost of installation.	That the Area Board notes the update and removes this issue from the list.	NA	JW

		<p>These details have been passed to the Parish Council.</p> <p><b>Agreed action:</b> The PC have confirmed that they are progressing with the replacement of the Bus Shelter outside of the CATG therefore this item can be closed.</p>			
g)	<p>Issue No: Request for measures to reduce speeds Odstock Traffic Calming Scheme</p>	<p>JW has produced scheme consisting of surfacing and signing works. The road is to be resurfaced however no date has been confirmed.</p> <p>PC have yet to confirm contribution in writing. Total cost of works including road closure is £6,000.</p> <p><b>Agreed action:</b> RB to liaise with cabinet member to try and establish a date for surfacing works.</p> <p><b>Update provided:</b> High friction surfacing would not be carried out at this time of the year as it needs good weather. Therefore these works will be carried out under the</p>	<p>That the Area Board notes the update.</p> <p>Julie is waiting for confirmation in writing of the £1000 contribution from the Parish Council.</p>	2	RB

		new contract.			
h)	Issue No: 3790 Traffic Management Scheme, Ford,	JW has met with PC to discuss potential options. PC has held a meeting with local community.  <b>Update provided:</b> JW still working with PC to develop proposals to bring to CATG.	That the Area Board notes the update.	2	JW
i)	Issue No: 3801 Request for informal crossing near the recreation ground, West Grimstead	Designs submitted to PC and CATG. Work has been ordered.  <b>Update provided:</b> Work start date has been revised to 04.01.2016.	That the Area Board notes the update.	1	JW
j)	Issue No: Refurbishment of fingerposts Redlynch	Work has been commissioned by the PC.  <b>Update provided:</b> PC to provide update at the meeting.	That the Area Board notes the update and removes this issue from the list.  They have now been installed, Julie to have a conversation outside of the CATG with the parish clerk to discuss invoices for the works.	NA	PC
k)	Issue No: 3541 No through Road Sign Farley Farm Road	Work is being completed by Traffic Management Team.  <b>Update provided:</b> This work has	That the Area Board notes the update and removes this issue from the list.	NA	MS

		now been completed.			
l)	Issue No: Horse Warning Sign at each end of Lane Landford, Stock Lane	JW reported that the signs would cost approximately £100 as they could be attached to the existing posts. Parish Council suggested that they were happy to fund the work and reclaim from the Stables.  <b>Agreed action:</b> PC have asked for a contribution but received no further response therefore have asked for the matter to be closed.	That the Area Board notes the update and removes this issue from the list.		JW
m)	Issue No: New right hand turning lane requested Turning to Charlton Manor Farm, Charlton All Saints	JW explained that it was not possible to implement a formal right turning lane as existing on the opposite side of the traffic island due to the narrow road widths. JW presented a scheme to remove some of the existing hatching to create the illusion of a right turn lane that would cost approximately £200. The CATG agreed to fund the scheme subject to £50 contribution from Downton PC.	That the Area Board notes the update  The parish council has agreed to a contribution. The works will be done from April onwards by the new contractors.	2	PC
n)	Issue No:	Landford Parish Council had	That the Area Board notes the update		RB

	<p>Speed limit review Various locations including Stock Lane, Landford</p>	<p>conducted a detailed study of speed limits on all routes in the village and this had resulted in a number of requests and recommendations for change. This study had been carried out last year prompted by the DfT's scheme to review speed limits in the New Forest. The parish council was very concerned about the way in which the DfT's scheme had been concluded, especially in regard to Stock Lane. The CATG could put the roads listed in the Parish Council report forward for review at a cost of £2,500. Should the review result in recommendation for speed limits to be reduced, there would be further financial implications to implement these changes, likely to cost anything from £3k - £5k. Due to the concerns and costs surrounding this matter, Cllr Britton agreed to engage in further talks with the Portfolio Holder to seek a financial contribution from Wiltshire Council.</p> <p>The Cabinet Member had confirmed the commitment to</p>	<p>RB to continue discussions with the Cabinet Member.</p>		
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		<p>review the signage once the new regulations were released. JW confirmed that this is current forecast for Spring 2016.</p> <p><b>Update provided:</b> RB to update on further discussions with Cabinet Member.</p>			
a)	<p>Issue No: 3985 Extension of NWAAT on The Borough, Downton</p>	<p>Vehicles parked at the end of the NWAAT are blocking the flow of vehicles into the village, particularly the buses, lorries and vans. Long tailbacks are often caused which interferes with flows through signals. This may be compounded further next year as more houses are due to be constructed increasing traffic flows. JW has met with PC to confirm requirements. A TRO to extend the NWAAT by 50m will cost £1000 and the works will cost approximately £300.</p> <p>Discussion then took place about as to whether 25 metres would be sufficient. JW confirmed that there would be no difference in cost.</p> <p>CATG agreed to fund the works</p>	<p>That the Area Board notes the update.</p>	1	JW



		<p>subject to the PC confirming extent of NWAAT and their contribution of £350.</p> <p><b>Update:</b> The parish council has confirmed they will fund the £350 contribution. This work will go ahead in the new financial year, with the new contractors. In the meantime the Traffic Regulations Order can be published.</p>			
b)	<p>Issue No: 3984 Improvements to crossing point in the High Street, Downton.</p>	<p>Parked cars and dark posts make it difficult for drivers to identify the crossing point. In addition, a resident who is blind and has a guide dog regularly uses this crossing point and finds the amount of tactile paving insufficient.</p> <p>JW has met with PC to confirm requirements. The works to paint the bollards and extend tactile paving will cost approximately £500. Further discussions then took place about the amount of tactile paving required. JW confirmed that it would be</p>	<p>That the Area Board notes the update.</p>	TBC	PC

		<p>approximately an extra £100 for an additional row of tactile paving. PC requested details of standard guidance for tactile paving.</p> <p>CATG agreed to fund the works subject to the PC confirming the extent of tactile paving required and a contribution of £200.</p> <p><b>Update:</b> The Parish council has agreed to tactile paving, and has confirmed they are prepared to fund the £200 contribution.</p>			
c)	<p>Issue No:4163 Erect a No Through Road Sign – Pennings Drove, Coombe Bissett</p>	<p>In recent months it has been reported that satellite navigation devices have been misleading vehicles up Pennings Drove. This is a no through road and leads on to a byway. The farmer who lives at the top of Pennings Drove is repeatedly having to redirect drivers. This is now happening several times a week.</p> <p><b>Agreed action:</b> PC have</p>	<p>That the Area Board approves the allocation of £100 for the implementation of the works subject to the Parish Council confirming their contribution of £50.</p>	TBC	<p>Coombe Bissett PC</p>

		confirmed that a sign erected underneath each street name plate would be the preference. This work would cost approximately £100. The group agreed that the Parish Council should make a contribution of £50.			
<b>4</b>		<b>New issues submitted to CATG</b>			
		No new issues submitted.			
<b>5.</b>		<b>Other agenda items</b>			
a)	Freight Management	<p>Spencer Drinkwater advised the group that of the four freight scheme requests discussed at the last CATG meeting only two schemes are still supported by the relevant Parish Council; A27 – Whiteparish and the C12 - Combe Bissett. These will now be put forward as the two priorities for Southern CATG.</p> <p>SD was asked if the Strategy was used to inform planning applications, SD advised that the local strategy is only advisory.</p>			SD
b)	SIDS	<p>Discussion around SIDs which are becoming available to Parish Councils. Questions about the cost of maintenance and whether brand new would be more cost effective in the longer term than taking on one of the existing Wiltshire Councils SIDs. Downton Parish are interested in taking on a SID but are unsure how to request one, RB advised them to speak to Tom Bray. JW to find out the costs of a new SID. RB requested that this information was sent to Tom Bray to disseminate to all Parishes.</p>			

c)				
<b>6.</b>		<b>Date of Next Meeting</b>		
			02 <sup>nd</sup> March 2016	

**Southern Wiltshire Community Area Transport Group 09 Dec 2015**

**Report Author: Julie Wharton**

Present: Chair - Cllr Britton, Spencer Drinkwater – Wiltshire Council, Vic Bussereau – Laverstock & Ford Parish Council, Brian Edgeley – Finsdown Parish Council, Malcolm Hitchings – Britford Parish Council, Alison McGowan – Alderbury Parish Council, Roger Yeates – Downton Parish Council, Peter Jones – Whiteparish Parish Council, Richard Parsons – Odstock Parish Council, Nigel Start – Odstock Parish Council, Geoff Hewson – Landford Parish Council, Pam Robinson – Winterslow Parish council, John Blocksidge – Redlynch Parish Council, Laura Hopkins – Wiltshire Council, Julie Wharton – Wiltshire Council.

**1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

## **2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Southern Wiltshire Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Southern Area Board will have a remaining Highways funding balance of **£10,677.32**.

## **3. Legal Implications**

3.1. There are no specific legal implications related to this report.

## **4. HR Implications**

4.1. There are no specific HR implications related to this report.

## **5. Equality and Inclusion Implications**

The schemes recommended to the Area Board will improve road safety for all users of the highway.

## **6. Safeguarding implications**



<b>Report to</b>	Southern Wiltshire Area Board
<b>Date of Meeting</b>	28/01/2016
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

To consider the applications for funding listed below

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> Redlynch Players <b>Project Title:</b> Redlynch Players Community Production 2016 <a href="#">View full application</a>	£500.00
<b>Applicant:</b> Woodfalls Band <b>Project Title:</b> Woodfalls Band new music stands <a href="#">View full application</a>	£1000.00
<b>Applicant:</b> Barry's Fields Sports Ground <b>Project Title:</b> Barry's Fields Pavilion New Stacking Chairs <a href="#">View full application</a>	£700.00
<b>Total</b>	<b>£2200.00</b>

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

**2. Main Considerations**

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

2.4. Funding available:

Available 2015/16	£46161.64
Spent to date (Jan 16)	£43361
Available 2015/16	£2800.64

### 3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

### 4. Financial Implications

Financial provision had been made to cover this expenditure.

### 5. Legal Implications

There are no specific legal implications related to this report.

### 6. Human Resources Implications

There are no specific human resources implications related to this report.

### 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

### 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

### 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">1606</a>	Redlynch Players	Redlynch Players Community Production 2016	£500.00
<b>Project Description:</b> Redlynch Players is a local drama group based in Southern Wiltshire. Our plan for Spring 2016 is to do a Community Play reflecting on Holy Week. This will tour around 4 churches locally to Redlynch. This will be a free event and open to a wide range of members of the community to come and see us. In order to make this drama event free we would like some funding to make this vision a reality and bring high quality drama to many people within the Southern Wiltshire Area.			
<b>Input from Community Engagement Manager:</b> This project meets the community grant criteria. Total project cost is £500 with no matched funding being provided. Applications up to £1000 do not require matched funding.			
<b>Proposal</b> That the Area Board determines the application.			



Application ID	Applicant	Project Proposal	Requested
<a href="#">1666</a>	Woodfalls Band	Woodfalls Band new music stands	£1000.00
<p><b>Project Description:</b> Woodfalls Band is ranked as one of the best brass bands in the world and we perform all over the UK at major events but our music stands are falling apart We need to replace 20 stands to help the band perform in our community and further afield.</p> <p><b>Input from Community Engagement Manager:</b> This project meets the community grant criteria. It is a capital project. Total project cost is £1000.00 with no matched funding being provided. Applications up to £1000 do not require matched funding. The application form states that the group have reserves of £15k however they confirmed that their most recent accounts will show reserves of more like £6k.</p>			

Application ID	Applicant	Project Proposal	Requested
<a href="#">1672</a>	Barry's Fields Sports Ground	Barrys Fields Pavilion New Stacking Chairs	£700.00
<p><b>Project Description:</b> Purchase of new stacking chairs to replace the old non-stackable worn out ones which are in use in the main room of the pavilion at Barrys Fields Sports Ground in Winterslow.</p> <p><b>Input from Community Engagement Manager:</b> This project meets the community grant criteria. It is a capital project. Total project cost is £ 906.60 with additional funding of £206.60 being raised through a donation from Winterslow Parish Council.</p>			
<p><b>Proposal</b> That the Area Board determines the application.</p>			

No unpublished documents have been relied upon in the preparation of this report

**Report Author:**

Tom Bray  
Community Engagement Manager  
01722 434252  
[Tom.Bray@wiltshire.gov.uk](mailto:Tom.Bray@wiltshire.gov.uk)

